

CONSTITUTION  
OF THE  
INTERNATIONAL ASSOCIATION OF  
AHMADI ARCHITECTS AND ENGINEERS  
**IAAAE**

(Revision 2005)



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**INTERNATIONAL ASSOCIATION OF**  
**AHMADI ARCHITECTS AND ENGINEERS**  
**Headquarters Rabwah, Pakistan**

In the name of Allah, the Gracious, the Merciful

## Message from Chairman

Dear Members:

Assalomo Alaikum wa Amaullah wa Barakatohu

In 1980, IAAAE was formed with the approval of Hadrat Sahibzada Mirza Nasir Ahmad, Kahlifatul Masih III (R.A). Hadrat Sahibzada Mirza Tahir Ahmad, Sadar Ansarullah was made first Patron of IAAAE and Engr. Qureshi Iftikhar Ali was appointed as Chairman IAAAE. A constitution was formed for the Association at that time.

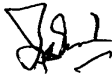
During past years it was felt that IAAAE is expanding all over the world with the grace of Allah. Amendments in Constitution were felt to face the latest challenges. A committee was formed in the meeting of Central Executive Committee on December 28, 2003 and the members were as follows:

1. Engr. Ch. Ata ur Rehman
2. Engr. Munir Ahmad Farrukh
3. Engr. Mahmood Mujib Asgher
4. Engr. Naveed Ather Shaikh
5. Engr. Shaikh Haris Ahmad

The Constitution Committee met seven times to review the old Constitution and proposals from all International Chapters were also collected. The final draft for recommendation was forwarded in Central Executive Committee meeting on January 16, 2005. The same copies were sent to all International Chapters for review and comments. Finally the draft of proposed Constitution was presented by Sahibzada Mirza Ghulam Ahmad, Patron IAAAE to Sahibzada Mirza Masroor Ahmad, Khalifatul Masih V (A.T) for final approval. Hadrat Khalifatul Masih V (A.T) has graciously approved this Constitution on March 25, 2005.

This is an updated copy of the Constitution of International Association of Ahmadi Architects and Engineers (IAAAE). All prior copies have been now invalid. I hope and pray that Allah enable us to serve Jama'at and IAAAE in best possible way. Ameen.

Wassalam,



(Qureshi Iftikhar Ali)

**Chairman**

**IAAAE.**

In the Name of Allah, the Gracious, the Merciful

**CONSTITUTION OF THE  
INTERNATIONAL ASSOCIATION OF  
AHMADI ARCHITECTS AND ENGINEERS**

**DEFINITIONS**

- i.) "Association" means International Association of Ahmadi Architects and Engineers.
- ii.) "Ahmadi" means member of the Ahmadiyya Muslim Jama'at.
- iii.) "Jama'at" means Ahmadiyya Muslim Jama'at International.
- iv.) "Chairman" means the Chairman of the IAAAE. However the Regional Chairmen of the Association have also been defined as Chairman and will use the name of the Country to differentiate between Association Chairman and Regional Branch Chairman; such as Chairman (USA) etc.
- v.) "Member" means the member of the Association.
- vi.) "Central Executive Committee" means the Executive Committee of the Headquarter branch of the Association.
- vii.) "Regional Executive Committee" means the Executive Committee of the Regional Branch of the Association.
- viii.) "Headquarters Branch" is the branch of Association of the country where Headquarters office is located.
- ix.) "Regional Branch" means branch of the Association in a Country/ Countries other than in which Headquarter is located.
- x.) "Country Chapter" means the Association located in a Country of a Regional Branch.
- xi.) "Local Chapter" means the Association located in a City/ Cities of Regional Branch/ Country Chapter.
- xii.) "Country / Local Committee" means the Committee comprising the office bearers of the Country/ Local Chapters.

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- xiii.) "Executive Member" means the member of the Central/Regional Executive Committee.
- xiv.) "Hadrat Imam Jama'at Ahmadiyya" means the Supreme Head of the Ahmadiyya Muslim Jama'at International and Successor to the Holy Founder of the Ahmadiyya Muslim Jama'at.
- xv.) "Office bearers" means the positions defined in Clause (8).
- xvi.) "General Body" comprises all the eligible enrolled members of the respective branch.
- xvii.) "Centre" means the Headquarter of IAAAE.

### **Clause (1)**

#### **NAME**

This Association will be named as the  
INTERNATIONAL ASSOCIATION OF AHMADI ARCHITECTS AND  
ENGINEERS. (IAAAE)

### **Clause (2)**

#### **AIMS AND OBJECTIVES:**

It is purely a professional and non-political association with the following objectives:

- 2.1 To promote the cause of ISLAM and the Profession of Architecture and Engineering;
- 2.2 To interpret and correlate scientific research in the light of Holy Qur'an to substantiate the Qur'anic truth with modern discoveries;
- 2.3 To provide assistance to the Ahmadiyya Muslim Jama'at to meet its Architectural and Engineering needs;
- 2.4 To promote research work, writing of research papers and exchange knowledge with similar other organizations;
- 2.5 To provide guidance to the students of Architecture and Engineering in their career planning and other professional activities;
- 2.6 To assist its members in the acquisition of latest techniques and knowledge and to inculcate confidence, courage and spirit to attain distinction in professional and personal conduct of life;

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2.7 To infuse in its members the spirit, of extreme devotion dedication, honesty, truthfulness and hard work, and to seek light and guidance of Allah in professional and personal matters.

### **Clause (3)**

#### **HEADQUARTERS**

The Headquarters of the Association will be at Rabwah (Pakistan).

### **Clause (4)**

#### **COMPOSITION**

4.1 The Association will consist of Headquarters and Regional Branches and Country / Local Chapters.

4.1.1 Regional Branch may be established, with the approval of the Central Executive Committee, for a country / group of countries, where Ahmadi Architects / Engineers reside.

4.1.2 Country/local Chapters may be established, with the approval of respective Regional Executive Committees, for a country/ large city, where Ahmadi Architects and Engineers reside.

4.2 Headquarter, Regional branches and Country Chapters of the Association, with the approval of their respective Executive and Local Committees, will establish local chapters where Ahmadi Architects and Engineers reside.

### **Clause (5)**

#### **MEMBERSHIP**

5.1 Ahmadi Architects and Engineers, who are actively engaged in their profession or have retired, will be eligible to be enrolled as members subject to the followings:

5.1.1 Possess degree or equivalent diploma in Engineering or Architecture and or are members of recognized professional Institute of National / International level.

5.1.2 Diploma from such Schools / Polytechnic Institutes where the duration of course is a minimum of two years for Engineering and three years for Architecture.

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- 5.1.3 The trade of the enrolled members will be determined from 'the basic degree/diploma.
  - 5.1.4 The application for the enrolment along with the proof of qualification shall be placed before the respective Executive Committee. The Executive Committee may reject the enrolment on the ground of inadequate educational qualification/ any other reason to be recorded in writing and the applicant will be informed accordingly.
  - 5.1.5 The respective Executive Committees may expel or suspend the membership of any of its member for reasons to be recorded in writing and the member will be informed accordingly. Appeal against the decision may be made to the Patron, whose decision shall be final.
- 5.2 The membership of the Association shall not extend beyond the life of the member.

### **Affiliated Membership**

- 5.3 An Ahmadi Students' Association of Architects and Engineers can be enrolled as an Affiliated Member and will be represented by its President or his authorised nominee only on the Local Committee of the local Chapter.

### **Honorary Membership**

- 5.4 Honorary Membership can be conferred by the respective Executive Committee to a Scientists, Information Technology Professionals or a Technologist who has distinguished himself in his profession and is considered helpful in promoting the objectives of the Association.
- 5.5 In areas where Ahmadi Scientist, Information Technology Professionals or Technologists do not have their own independent association, they may be invited to join as honorary members of IAAAE.

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### **Clause (6)**

#### **SUBSCRIPTION**

- 6.1 The annual/life membership subscription will be fixed by the respective Executive Committees, who may revise it as and when necessary.
- 6.2 Regional branches shall remit ten percent of their Annual subscription to the Headquarters for maintenance of Central office facilities and website.

### **Clause (7)**

#### **FISCAL YEAR**

The fiscal year of the Association will commence from January 1, every year.

### **Clause (8)**

#### **OFFICE BEARERS**

- 8.1 The Headquarters and Regional Branches of the Association shall have the following Office Bearers:
  - a. Chairman
  - b. Vice Chairman I
  - c. Vice Chairman II
  - d. General Secretary
  - e. Joint Secretary
  - f. Finance Secretary
  - g. Auditor
- 8.2 The Country and Local chapters of the Association shall have the following Office Bearers:
  - a. President
  - b. General Secretary
  - c. Joint Secretary
  - d. Finance Secretary
  - e. Auditor

## IAAAE Constitution

### **Clause (9)**

#### **CENTRAL AND REGIONAL EXECUTIVE COMMITTEE**

9.1 There will be an Executive Committee, comprising the office bearers, Presidents of Country/local Chapters and nine Executive Members, at the Headquarters and in each Regional Branch to carry out the work of this Association. The Executive Members will be elected from various disciplines as under:

#### **i) GRADUATES OR EQUIVALENT**

Architecture	1
Civil Engineering	1
Electrical Engineering	1
Mechanical Engineering	1
Agriculture, Metallurgy, Mining, Petroleum, Textile Engineering etc.	2

#### **ii) DIPLOMA HOLDERS**

Architecture	1
Civil Engineering	1
Electrical, Mechanical Engineering etc.	1

9.2 Any Office Bearer/Executive Member of the Regional Branch when on temporary visit to the Centre will be deemed to have been appointed as Honorary Executive Member of the Central Executive Committee and will be eligible to attend its meetings.

### **Clause (10)**

#### **ELECTION OF OFFICE BEARERS AND THE EXECUTIVE COMMITTEES**

##### **10.1 Headquarters/ Regional Branches:**

10.1.1 Office Bearers and the Executive Members of the Headquarters and Regional Branches will be elected every three years in their respective General Body Meetings. The General Secretary will inform the members regarding the election, the time, date and place of the General Body Meeting well in advance. Such information may also be given by advertisement in a Newspaper.



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- 10.1.2 The nomination proposal for the Office Bearers and Executive Members shall be called during the respective General Body Meetings; however these can be sent in advance also to the General Secretary.
- 10.1.3 The election shall be supervised by the Patron or his nominee and the voting shall be by show of hands.
- 10.1.4 For the purpose of election of Executive Members of Headquarters/Regional Executive Committees the quorum of General Body shall be a minimum of 20% of the enrolled members. In case the quorum is not achieved, the condition of quorum may be waived with the permission of the respective Chairman.
- 10.1.5 No member with arrears shall be eligible to vote or be elected to an office.
- 10.1.6 The result of the election shall be subject to the approval of Hadrat Imam Jama'at Ahmadiyya. Hadrat Imam Jama'at Ahmadiyya, if so desired, may nominate the Office Bearers and the Executive Members.
- 10.1.7 In case an office or the seat of an Executive Member is vacated during the tenure, the respective Executive Committee shall, with the approval of Hadrat Imam Jama'at Ahmadiyya, have the power to fill it by appointment till the next election.

### **10.2 Country/ Local Chapters**

- 10.2.1 For the purpose of election of Office Bearers of Country/ Local Chapters the quorum shall be a minimum of 25% of the enrolled members, in good standing. In case the Quorum is not achieved the condition of quorum may be waived with the permission of Chairman.
- 10.2.2 No member with arrears shall be eligible to vote or be elected to an office.
- 10.2.3 The election shall be supervised by the respective Chairman or his nominee.
- 10.2.4 In case seat of an Office Bearer is vacated during the tenure, the respective Chairman has the power to fill it by appointment till the next election.

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- 10.2.5 The result of election shall be subject to the approval of the respective Chairman of Headquarters and Regional Branches.

### **Clause (11)**

#### **EXECUTIVE COMMITTEES MEETING**

- 11.1 Meeting of the Executive Committees will be held at least four times in a year. The General Secretary will issue a notice of a meeting along with its agenda at least 15 days in advance.
- 11.2 Emergency meetings of the Executive Committees may be called by Patron/ respective Chairmen as and when necessary.
- 11.3 The Quorum for the Executive Committee shall be 25%.

### **Clause (12)**

#### **GENERAL BODY MEETING**

- 12.1 There shall be a General Body Meeting of the Headquarters and Regional branches of the Association every year. In this meeting a report on the activities of the respective branch of the Association, financial report with an audited balance sheet along with the proposed budget for the next year shall be presented for approval.
- 12.2 An extra-ordinary meeting of the general body can be called by the respective Chairman when deemed necessary.

### **Clause (13)**

#### **MAJORITY DECISION**

The decision in the Executive Committee shall be by a simple majority. In the case of a tie the Chairman can exercise a casting vote in addition to his own vote.

### **Clause (14)**

#### **MINUTES OF THE MEETING**

The minutes of the meeting of the Executive Committee shall be recorded in a register to be maintained by the General Secretary. A copy of these minutes shall be sent to each member. These minutes shall be authenticated in the next meeting.

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### **Clause (15)**

#### **PROPERTY AND FUNDS**

- 15.1 A record of the property, assets, income and expenses of the Headquarters and Regional Branches of the Association shall be maintained according to normal accounting procedures in vogue.
- 15.2 The accounts of the Association shall be operated under the joint signatures of the Chairman and the Finance Secretary.
- 15.3 In case any additional funds are required for the activities of the Association the Chairman may invite additional contributions/donations from the members.
- 15.4 The Finance Secretary shall keep a proper record of all income and expenditure and it will be his responsibility to keep the account audited every year before the Annual General Body Meeting.
- 15.5 The funds of the Association shall be applied solely towards the promotion of the objectives of the Association.
- 15.6 If upon the dissolution of the Association there remain any property/assets, these become under the ownership and control of the Jama'at.
- 15.7 Amount collected under Life Membership and Reserve Fund (if any) shall not be spent to meet annual shortfalls in the budget without the prior approval of the respective Executive Committee.
- 15.8 Finance Secretary will present last quarter and up to date 'Balance Sheet' in each Executive Committee meeting for perusal.
- 15.9 Annual budget will be monitored 'head-wise' by the Accountant and Finance Secretary. Any re-appropriation within various account heads duly prepared by a sub-committee comprising of General Secretary, Finance Secretary and Auditor shall finally be approved by the Chairman.

### **Clause (16)**

#### **REGIONAL BRANCHES**

- 16.1 Regional branches of the Association will have full autonomy within the limits set in the constitution.
- 16.2 The Regional Branches shall pursue the aims and objectives of the Association in the Region/Country which they represent.
- 16.3 Regional Branches shall send list of approved Office Bearers and

## IAAAE Constitution

Executive Members to the Association's Headquarters for information and record.

- 16.4 The Regional Branches will conduct a General Body Meeting of their region once in a year at the time and place suited to their local conditions.
- 16.5 All Regional Branches will prepare an annual report of their performance and send a copy to the Association's Headquarters for their perusal and record.

### **Clause (17)**

#### **COUNTRY/LOCAL CHAPTERS**

- 17.1 Country/Local Chapters shall have the Office Bearers as given in clause (8).
- 17.2 All Members of the Country and Local Chapters shall meet preferably 4 times a year.
- 17.3 The Country/Local Chapters shall work under the guidance of their respective Executive Committees /Local committees.
- 17.4 The Local Chapter will promote the same objectives which have been set for the Association.
- 17.5 The Local Chapters may collect additional funds, if necessary, with the approval of their respective Chairman. The details of such funds collected and spent, shall be communicated to their Chairman.
- 17.6 Country and Local Chapter's Office Bearers shall conduct monthly meetings. The details of their work shall be communicated to their respective Chairman.

### **Clause (18)**

#### **PATRON, HIS NOMINATION AND POWERS:**

- 18.1 The Association will have a Patron, who will be nominated by Hadrat Imam Jama'at Ahmadiyya International.
- 18.2 The Patron will exercise all such powers as delegated to him by Hadrat Imam Jama'at Ahmadiyya.

**Clause (19)**

**AMENDMENT IN THE CONSTITUTION**

The constitution may be amended, added to or changed provided 2/3rd of the Members present at the Headquarters General Body Meeting agree to do so. Regional branches/members may notify in writing the proposed changes to the Chairman of the Association, who will intimate the same to members at least one month before the General Body Meeting. The changes made in the Constitution will be binding on the Regional Branches also.

**Clause (20)**

**OVERALL CONTROL**

- 20.1 This constitution and any subsequent change will be effective only after approval of Hadrat Imam Jama'at Ahmadiyya.
- 20.2 Notwithstanding any thing contained in the Constitution, The word of Hadrat Imam Jama'at Ahmadiyya will be above the constitution and will be binding on all the members of the Association in all respects.